

## Job Description

Title – Music Minister

Team: Ministry staff

Reports to: Staff Elder of Administration, Senior Staff Elder

Work Hours: Part-Time, 10-15 hours per week

Compensation: \$30/hr

Approved by: Elders

Other Benefits: See employee handbook



The following statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities and skills required.

### **Qualifications & Skills:**

- Exhibits a personal & growing relationship with God, a teachable spirit, a heart for shepherding those in the congregation and the worship ministry, and a healthy family life.
- A heart for equipping others in the congregation to be able to serve the worship ministry needs of the church.
- Training/experience in worship ministry.
  - Able to lead congregational worship with a guitar or piano.
  - Able to organize/administer all of the production related components of a live worship service.
  - Able to organize and supervise multiple teams and leaders.
  - Able to train others to lead music for worship services.
  - Experience with Planning Center Online, ProPresenter, and Ableton (or Prime)
  - Experience with basic computer networking is a plus.

### **Key Duties and Responsibilities:**

- Manage (in conjunction with the AV Tech Team leader) all production related components of Sunday morning services, evening church services, and special events that involve live music.
- Manage music library in Planning Center Online.
- Manage worship ministry budget.

### **Expectations:**

- Be an active part of the life and culture of the church. This includes attending worship services, participating in a community group, and being on campus for major church events.
- Work in close connection to the AV Tech Team leader
- Weekly check-in with Staff Elder of Administration.

## Physical Requirements

- Prolonged periods sitting or standing at a desk and working on a computer.
- Prolonged periods sitting or standing on stage while leading music during services.
- Must be able to stoop and crouch to access cables and equipment.
- Must be able to lift up to 50 pounds at a time.

## Values:

At the end of the day job descriptions can never capture all that the job requires which is why this values section is so important. If a staff member of Christ Community Church exemplifies these shared values, then no job description is actually necessary, likewise if that staff member does not embrace these values (in both assent and action) than no job description could ever be adequate.

**Gospel.** Never to be assumed, always to be made much of. This is what we are about. Not simply the first four books of the New Testament but all of its necessary implications and inferences for the way we live and carry out our vocations.

**Passion.** You will not last long in any role at any church without a passion for what you do. Passion is the natural outflow of a heart and mind that knows its Creator and God. It shows in every aspect of what you do, how you do it, and how you are excited to get others involved in it.

**Team.** The Music Minister cannot fulfill all of the worship ministry or tech ministry needs of the church by himself. He will need to be a leader who can develop and care for a team of willing servants to serve the needs of the church.

**Fruitful.** We rest in the words that Christ will build His church, but we work knowing He is building it through us. In other words, our theological conviction in God's sovereignty actually fuels our belief that results in ministry matter, rather than allowing for mediocrity to pass as Christian ministry.

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